



# Federal Retirement Thrift Investment Board

## Business Card Request

### PROCESSING INFORMATION

- 1) Business Cards will be created based only on the data you provide below (type or print legibly).
- 2) If information is not provided, it will not be printed on the final product.
- 3) Information in **RED** will be your information and **WILL NOT** be printed in **RED** on the finished product.
- 4) The card formats below are SAMPLES ONLY – a mock card will be created for your review prior to final printing.

#### Style (select one)

Click twice inside box, click on "checked"

Click twice inside box, click on "checked"



Office (202) ??? - ????  
 Mobile (202) ??? - ????  
 Fax (202) ??? - ????  
 @tsp.gov

{EMPLOYEE NAME}

{Employee Title}

{Office Of or Other Data} - Optional

FEDERAL RETIREMENT THRIFT INVESTMENT BOARD  
 77K St NE, Suite 1000, Washington, DC 20002



Office (202) ??? - ????  
 Mobile (202) ??? - ????  
 Fax (202) ??? - ????  
 @tsp.gov

{EMPLOYEE NAME}

{Employee Title}

{Office Of or Other Data} - Optional

FEDERAL RETIREMENT THRIFT INVESTMENT BOARD  
 77K St NE, Suite 1000, Washington, DC 20002

Name:

Title:

Office Of or Other Data:

Office Phone Number:

Mobile Number:

Fax Number:

Email:

Quantity:  250  500

\_\_\_\_\_  
 Employee Name

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Supervisor Name

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date