



FEDERAL RETIREMENT THRIFT INVESTMENT BOARD
77K Street, NE Washington, DC 20002

January 25, 2013

To: Prospective Offerors

From: TESS Contracting Officer *Marisol Vargas-Buach*

Subject: Final Request for Proposal (RFP) TIB-2013-RFP-0012, Technology and Enterprise Support Services (TESS)

The Federal Retirement Thrift Investment Board (FRTIB, Agency), is hereby issuing the final solicitation for firms that meet the requirements described below for the TESS acquisition. The Final RFP replaces the Draft RFP that was issued on December 7, 2012.

The TESS procurement is a full and open competition and has been assigned North American Industry Classification System (NAICS) code 541 -- Professional, Scientific, and Technical Services/541512 -- Computer Systems Design Services. The purpose of the TESS acquisition is to competitively select a company to provide a broad range of information technology (IT) support services, including Thrift Savings Plan (TSP) record keeping support, in accordance with the Agency's responsibility to administer the TSP.

The objectives of TESS are to:

- Acquire high quality IT and recordkeeping services to support FRTIB's mission
- Increase efficiencies and provide agile, secure, reliable, and robust IT services
- Establish a service management framework that defines and documents a set of measurable and manageable services
- Continue operating existing services with "Dial Tone Consistency"
- Support key service drivers, which are: Comparable, Available and Reliable, Secure, and Autonomous

Acquisition Structure

The TESS acquisition will be conducted as a single support services contract for core system and Indefinite Delivery, Indefinite Quantity (IDIQ) as follows:

- Core: Cost Plus Fixed Fee (CPFF)
- IDIQ: CPFF, Firm Fixed Price (FFP), or Time and Materials (T&M)

The Agency plans to award IDIQ task orders in accordance with the Tasking Order process described in Section L of this RFP.

The Agency anticipates a six year period of performance comprised of a 2-year base period, one 2-year option period, and two 1-year option periods.

This solicitation requires Offerors to respond to Scenarios that are associated with core operations and to Representative Task Orders (RTO) that are associated with anticipated future efforts.

A down select procedure based on technical merit only will be applied for Mission Suitability, Subfactor 1 "Technical Approach, Business Process Services (Recordkeeping) and Information Security", utilizing the evaluation scoring system described in Section M. Proposals receiving a Good, Very Good or Excellent adjective rating for Subfactor 1 will "Pass" and the remainder of their proposals will be evaluated. Proposals receiving a Fair or Poor adjective rating for Subfactor 1 will "Fail" and the Offeror's remaining proposal volumes will not be evaluated.

Electronic Access

An electronic copy of the RFP, including Attachments and Appendices, is available at www.frtib.gov. Please note that the majority of Attachments will require you to register at www.frtib.gov to gain access. A link to www.frtib.gov is available at www.fbo.gov, but the RFP documents will be posted only at www.frtib.gov.

Proposal Submissions

Proposals submitted in response to this solicitation shall be prepared and delivered no later than March 13, in accordance with the instructions in Sections L.11 through L.13. Proposals that arrive after the prescribed time for receipt of proposals will be deemed late and will not be considered.

Questions Related to the RFP

Questions and comments related to the TESS Final RFP shall be submitted via TESS-CO@tsp.gov. Offerors are encouraged to submit their questions as soon as they are identified to ensure prompt responses from the Agency. Questions shall be submitted no later than February 20, 2013. Agency responses will be posted at www.frtib.gov.

Amendments to the TESS Final RFP

Offerors shall monitor www.frtib.gov for any amendments to this RFP or any changes to the TESS schedule.

Significant Updates (Draft RFP to Final RFP)

The Agency reviewed comments and questions to the Draft RFP received from prospective Offerors and have updated appropriate Sections in the Final RFP. Following is a list of the significant changes based on those comments and questions and based on Agency-initiated changes. Other changes, not considered significant also have been made throughout the RFP for clarity and cohesiveness. It is the Offerors' responsibility to carefully read the full text of the Final RFP.

Item #	Change
01	Deleted Software Warranty Requirement from Statement of Work
02	Removed Fee Deduction Schedule
03	Added Information System Architecture – Section H
04	Added Foreign Ownership, Control, Influence – Section H
05	Increased total page limitation to 125
06	Added an Overall Approach to Mission Suitability Subfactor 2, Overall Operational and Technical Approach, IT Services
07	Modified dollar threshold for Past Performance: Prime \$15,000,000; Significant Subcontractors: \$3,000,000
08	Revised Past Performance Questionnaire to consolidate required information and simplify rating scale
09	Defined dollar threshold for Significant Subcontractor for Cost Volume as \$1,000,000 annually or \$6,000,000 for the total term of the contract
10	Made substantial revisions to Volume III SF3 Management Approach
11	Incorporated substantial revisions to Volume IV Management Plans
12	Defined Contract Data Requirements List (CDRL) requirements
13	Changed proposal response period from 30 to 45 days
14	Added Key Personnel minimum requirements
15	Added Work Breakdown Structure (WBS) for Core Pricing

End